MINISTRY OF EDUCATION
Province of British Columbia

January 2024

Dear Parent/Guardian:

This letter is being sent to advise you about the process of collecting student information. As you know, schools obtain information on students when they enrol in schools, and also, when they change schools. The information the Ministry collects from schools about students is authorized by the School Act, Sections 79, 81 & 168 (2), and Ministerial Order M152/89.

Information collected by the Ministry includes student name, gender, birth date and place of birth, primary language spoken at home, and the program/grade participation. The Ministry uses this information to determine funding for your school district, to plan and evaluate programs, to prepare transcripts and forward them to post-secondary institutions on students' behalf, and to conduct periodic enrolment audits, to sample students for provincial assessments/surveys, and other related research.

The Freedom of Information and Protection of Privacy Act regulates how student information is collected, how it is used, and how it is protected from misuse. The legislation ensures that you are informed about the data being collected and the purposes for which it will be used; the student date will be used for only those purposes stated. The School Act also contains strong provisions for the protection of student data.

If you have any questions about the collection of student information, please contact the Superintendent's Office, Delta School District (604-952-5340).