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The Staples School Tools Program

Staples makes Back to School efficient, affordable and easier for parents!

To help make Back to School as easy as possible for parents, Staples offers School Tools—complete school supply kits for students containing supplies that have been selected, endorsed and approved by your child's school principal and/or parent-teacher association as primary choices for the year ahead.

The School Tools Program allows you to view and order the upcoming year's required supplies list for your child, as specified by their teacher, and is the most efficient way to ensure that your child has all of the core supplies they need on their first day back.

Why choose Staples School Tools?

- It's the quickest and easiest way to purchase your child's teacher-selected items for class
- Guaranteed quality in all products chosen
- Competitive pricing means great value for your money
- **School-year product guarantee** – Enjoy hassle-free product replacement at any store
- Packaged in a Reusable Staples supplies bag

Place your order by July 10, 2019 at staplesschooltools.ca by clicking on the '**Place your order here**' button. Choose the option to purchase 1 or multiples of the same kit, and proceed to find your reference number using the drop down menu, or entering the reference number provided on the next page.

Visit the local Staples store if you prefer or need assistance to complete your order.

We trust that you will find this a convenient way to purchase the core supplies that your student's teacher requires your student to bring to the classroom.

Special Offer: Purchase a Dynamic Classroom Math Text book on School Tools using this Reference Number in store only and save 10%. See https://www.math-help.ca/parents for more information!

BC/AB/SK and MB only

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If you have any questions, please visit our website, staplesschooltools.ca, or contact your local Staples store to speak with the dedicated Staples School Tools representative assigned to your school.

Your Dedicated Representative is:

Email Address:

School Name:

The reference number you will require to place your order is:

Option 1 Supplies Kit

Option 2 Supplies Kit

- Kit Option 2 additional items highlighted in light grey

Option 3 Supplies Kit

- Kit Option 3 additional items highlighted in dark grey

Please enter the number at staplesschooltools.ca and select the best Kit Option for you.

All orders must be paid and registered by:

Arrangement to allow you to pick up your kit, or have it delivered have been determined by the school and Staples. Please contact your Staples representative if you have any questions.

Store Name: **Address:**

If you choose to pay at your local Staples store, please bring this letter before the indicated deadline, and we will process cash, cheque or debit card payments for the kit of your choice.

Our satisfaction guarantee protects you in the event that you have unexpected changes in which school your child will be attending. We will issue a full refund on any complete kits that have not yet been picked up by you or delivered to the school.

Defective items may be exchanged upon presentation of your payment confirmation.

Additional School Notes:

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Purchasing a School Tools Kit

Recommended Browsers

1. Go to staplesschooltools.ca

2. Click the **Place your order here** option from the main menu, then select **Single Student Payment** from the drop-down menu.

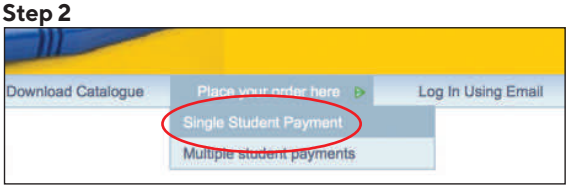
   Choose **Multiple Student Payment** if you wish to purchase multiples of the **SAME** kit option.

3. Enter the Reference Number exactly as shown in the letter provided from the school, then select either **View Order** or **Confirm selection**. Use the drop-down menu to select your kit option if you **DO NOT** have a reference number.

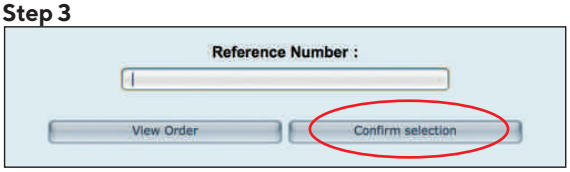
4. Review or print your order, then press **Proceed to payment** to enter your payment information.

5. Enter your student and billing information, and then press **Submit Payment** to confirm and complete the process. A payment confirmation will be emailed to the address provided.

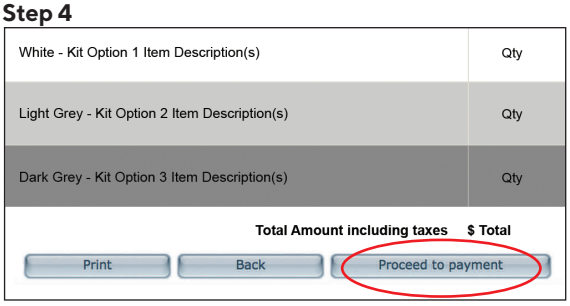
Step 2



Step 3



Step 4



Step 5

Order Confirmation

Don't want to pay online? Take your School Tools letter to your local Staples for assistance. We accept all major credit cards and Visa debit online. Orders placed at your local Staples may be paid by all major credit cards, debit or cash.

Please share your positive experience with your friends!

Tag us in your post **@staplescanada** or **#staples4schools**

Questions? customer_service@staples.ca
Tel.: 1-866-STAPLES (782-7537)

School Tools

Order Reference No: F71A3390-75872

School:	Ecole Cliff Drive
Teacher:	Teacher Grade 2
Grade:	2 ENGLISH OPTION 1

Item no	Item description	Qty
584682	Staples supply bag	1
739298	Hilroy Exercise Book 1/2 plain 1/2 ruled, 9-1/8" x 7-1/8", 72 Pages	2
739311	Hilroy Exercise Book Plain Recycled, 9-1/8" x 7-1/8", 72 Pages	3
739312	Hilroy® Exercise Book, 1/2 Interlined 1/2 Plain, 9-1/8" x 7-1/8", 72 Pages	2
739313	Hilroy Exercise Book 8mm Ruling Recycled, 9-1/8" x 7-1/8", 72 Pages	2
44454	Paper Report Cover, Duotang Black	2
920701	Poly Report Cover, White	2
969668	Paper Portfolio, Grey	2
969677	Paper Report Cover, Duotang Orange	2
969679	Paper Report Cover, Duotang Yellow	2
969681	Paper Report Cover, Duotang Dark Blue	2
969685	Paper Report Cover, Duotang Green	2
969687	Paper Report Cover, Duotang Light Blue	2
969690	Paper Report Cover, Duotang Red	2

Total order value before taxes:	**$24.34**
Applicable taxes (A):	**$0.97**
Applicable taxes (B):	**$0.97**
Total amount including taxes:	**$26.28**

Final price includes student planner!

Return policy: If for any reason you require a refund for your School Tools purchase, please present a copy of your payment confirmation to your local Staples store. Refunds may not be issued on incomplete kits. Individual items from kits may not be refunded separately. All items in the kit

must be in sellable condition in original packaging. Customers are responsible for the removal and back-up of all data (including personal information) from returned products. To have a defective item replaced, please present your payment confirmation at any Staples Store.

Order Reference No: 80429E7C-46493

School:	Ecole Cliff Drive
Teacher:	Teacher Grade 2
Grade:	2 ENGLISH OPTION 2

Item no	Item description	Qty
501216	Staples® White Vinyl Erasers, 2/Pack	4
37895	Elmer's Washable School Glue, 120ml	1
792034	Elmer's All Purpose Glue Stick, 40g	4
26428	Crayola® Original Broad Line Markers, 10/Pack	1
39975	Crayola® Thin Tip Washable Markers, 12/Pack	1
584682	Staples supply bag	1
1624260	Ziploc Heavy-Duty Double-Zipper Freezer Bags, Large, Single	1
1668744	Kleenex® Facial Tissue	2
739298	Hilroy Exercise Book 1/2 plain 1/2 ruled, 9-1/8" x 7-1/8", 72 Pages	2
739311	Hilroy Exercise Book Plain Recycled, 9-1/8" x 7-1/8", 72 Pages	3
739312	Hilroy® Exercise Book, 1/2 Interlined 1/2 Plain, 9-1/8" x 7-1/8", 72 Pages	1
739313	Hilroy Exercise Book 8mm Ruling Recycled, 9-1/8" x 7-1/8", 72 Pages	2
17579	Crayola® 24-Pack Crayons, Assorted Colours	1
853656	Staples®/Staedtler Coloured Pencils, 24/Pack	1
591897	Staedtler-Mars® Norica HB Pencils w latex Free Eraser 12 Pk	4
15332	Staples copy paper 500 pack	2
44454	Paper Report Cover, Duotang Black	2
920701	Poly Report Cover, White	2
969668	Paper Portfolio, Grey	2
969677	Paper Report Cover, Duotang Orange	2
969679	Paper Report Cover, Duotang Yellow	2
969681	Paper Report Cover, Duotang Dark Blue	2

969685	Paper Report Cover, Duotang Green	2
969687	Paper Report Cover, Duotang Light Blue	2
969690	Paper Report Cover, Duotang Red	2

Total order value before taxes:	**$73.90**
Applicable taxes (A):	**$3.45**
Applicable taxes (B):	**$0.00**
Total amount including taxes:	**$77.35**

Final price includes student planner!

Return policy: If for any reason you require a refund for your School Tools purchase, please present a copy of your payment confirmation to your local Staples store. Refunds may not be issued on incomplete kits. Individual items from kits may not be refunded separately. All items in the kit must be in sellable condition in original packaging. Customers are responsible for the removal and back-up of all data (including personal information) from returned products. To have a defective item replaced, please present your payment confirmation at any Staples Store.

Order Reference No: 2BA19098-75875

School:	Ecole Cliff Drive
Teacher:	Teacher Grade 2
Grade:	2 ENGLISH OPTION 3

Item no	Item description	Qty
501216	Staples® White Vinyl Erasers, 2/Pack	4
37895	Elmer's Washable School Glue, 120ml	1
792034	Elmer's All Purpose Glue Stick, 40g	4
26428	Crayola® Original Broad Line Markers, 10/Pack	1
39975	Crayola® Thin Tip Washable Markers, 12/Pack	1
584682	Staples supply bag	1
1624260	Ziploc Heavy-Duty Double-Zipper Freezer Bags, Large, Single	1
1668744	Kleenex® Facial Tissue	2
739298	Hilroy Exercise Book 1/2 plain 1/2 ruled, 9-1/8" x 7-1/8", 72 Pages	2
739311	Hilroy Exercise Book Plain Recycled, 9-1/8" x 7-1/8", 72 Pages	3
739312	Hilroy® Exercise Book, 1/2 Interlined 1/2 Plain, 9-1/8" x 7-1/8", 72 Pages	1
739313	Hilroy Exercise Book 8mm Ruling Recycled, 9-1/8" x 7-1/8", 72 Pages	2
739285	Staples® Plastic Pencil Box, Small	2
17579	Crayola® 24-Pack Crayons, Assorted Colours	1
853656	Staples®/Staedtler Coloured Pencils, 24/Pack	1
591897	Staedtler-Mars® Norica HB Pencils w latex Free Eraser 12 Pk	4
15332	Staples copy paper 500 pack	2
44454	Paper Report Cover, Duotang Black	2
920701	Poly Report Cover, White	2
969668	Paper Portfolio, Grey	2
969677	Paper Report Cover, Duotang Orange	2
969679	Paper Report Cover, Duotang Yellow	2

969681	Paper Report Cover, Duotang Dark Blue	2
969685	Paper Report Cover, Duotang Green	2
969687	Paper Report Cover, Duotang Light Blue	2
969690	Paper Report Cover, Duotang Red	2
10271	Staples® Acrylic Ruler, 12"/30cm	1
861569	Fiskars® 5" Kids Blunt Softgrip® Scissors	1
38964	Staedtler® Cylindrical-Shaped Metal Pencil Sharpener	2

Total order value before taxes:	**$83.44**
Applicable taxes (A):	**$4.17**
Applicable taxes (B):	**$0.98**
Total amount including taxes:	**$88.59**

Final price includes student planner!

Return policy: If for any reason you require a refund for your School Tools purchase, please present a copy of your payment confirmation to your local Staples store. Refunds may not be issued on incomplete kits. Individual items from kits may not be refunded separately. All items in the kit must be in sellable condition in original packaging. Customers are responsible for the removal and back-up of all data (including personal information) from returned products. To have a defective item replaced, please present your payment confirmation at any Staples Store.